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Dear Colleague,

It is my pleasure to announce The Maine Society for Respiratory Care will be returning to the Spruce Point Inn in Boothbay Harbor on May 19 and 20, 2010 for "The Maine Event". The program will include two full days of lectures and activities.

The Maine Society for Respiratory Care recognizes the value of your company's contribution and welcomes your full participation in this year's meeting. The outstanding support of companies like yours has made our conferences successful.

Brochures will be mailed to Respiratory Care Professionals throughout New England. This is an opportunity for personal contact with many practitioners, making the MSRC's meeting an ideal venue for public relations.

The educational program continues to offer stimulating and timely topics *with many hours of exhibit viewing available*. The exhibit area will be open from 8:00 am to 4:00 pm Wednesday, and 8:00 am to 1:30 pm Thursday. Designated Exhibit Hall times will include 8:00 to 8:45 am, registration time, the morning break times, and lunch times both days.

Exhibit space is limited to 40 booths so please make your reservations early. Booths will be reserved upon receipt of payment and every effort will be made to accommodate your request.

Booth fee for the 2010 conference will remain \$500.00 prior to April 1, 2010. Booths reserved after April 1st will be \$600.00. This fee includes booth fee, meals and continuing education credits for two representatives. Additional representatives for your booth can be registered for \$75.00 per person.

Set up for the exhibit area is between 3 PM and 6 PM Tuesday, May 18th and/or Wednesday, May 19th at 7am. You must check in the day of set up. Booth space will be assigned. You must also indicate on the registration form if you will require electricity. Please let us know if you prefer to be placed near a colleague or if you would prefer to not be located near another; we will try our best to accommodate your request. If you do not indicate your special requests on the registration form we cannot guarantee it will be available to you.

We are excited to announce a "Sports Theme" this year, with a prize being awarded for the best booth.

Hotel accommodations are to be made directly with The Spruce Point Inn, (207) 633-4152 or 1-800-553-0289. Room rates range from \$92.00 to \$210.00. A block of rooms is guaranteed until April 30, 2010 for those attending the conference. Book your room early to receive the discounted rate and assure you have a room.

In order to provide an environment where all exhibitors can operate efficiently and collegially we ask that all exhibitors review and agree to follow the guidelines.

- All exhibitor activities must be kept within the Booth(s), which have been contracted. No person, signs, distribution of materials or other attention devices will be allowed outside this allocated area unless it is for sponsorship of a speaker or a pre-determined event. No excessively loud audio or mechanical equipment will be permitted. Aisles and exits shall be kept free from obstruction.
- The exhibit hall will be open for participant viewing Wednesday, May 19th from 8:00AM to 4:00 PM and Thursday May 20th from 8:00 AM to 1:00 PM.
- All cylinders containing compressed gas must be secured by a stand or cart to prevent accidental tip over or damage.
- Exhibitors must make provisions for the safe guarding of their equipment and display. The Exhibit hall will be locked at the end of each day, however the Maine Society for Respiratory Care will not be responsible for the loss of any materials.
- No refunds will be given for cancellations after April 30, 2010.
- No booths will be reserved without full payment, cash or check accepted.

We look forward to you exhibiting this year and thank you in advance for your continued support to the Maine Society for Respiratory Care. Please feel free to contact me if you require additional information. I can be reached by email Dweinski@aol.com or by phone (207) 872-1281.

Sincerely,

Laura King,
Exhibitor Coordinator